



Veterans of Foreign Wars- Department of Minnesota

Officer's Training Institute

June 9, 2022

**Please bring a
lap top or
tablet to use**

~POST Registration~

WHO:

- ◆ Commanders ◆ Sr Vice ◆ Jr Vice ◆ Quartermasters ◆
- ◆ Adjutants ◆ Trustees ◆ Interested Members ◆

WHEN:

June 9th, 2022 ALL Attendees 8 a.m. – 4 p.m.

(District Officers will meet June 8th and attend Commander/Quartermaster Meeting on June 9th - **Use Separate District Registration Form**)

WHERE:

Best Western Kelly Inn, St. Cloud, MN

COST: \$75.00 per person... *DUE by May 27th*

Includes Beverages, Lunch, Registration,
Flash Drive of Course Materials and Supplies.

NOTE: Printed Class Materials are available by REQUEST ONLY.

**WALK-IN REGISTRATION SHOULD BE MINIMALIZED AS LUNCH
IS PREORDERD**

Please note if you have any specific dietary needs.

Fill out form below and return to:

Dept. of MN Veterans of Foreign Wars
Rice Street Station
PO Box 17146
St Paul, MN 55117

MAKE CHECKS PAYABLE TO: Dept of MN VFW

O.T.I.

Tentative Schedule

WEDNESDAY, June 8th

5:00 - 7:00 PM Early Registration

6:00 – 8:30 PM **REQUIRED For District
Officers** (Use Special District Form)

**Adjutants are highly encouraged to attend
Commander's Classes**

THURSDAY, June 9th

7:00 - 8:15 AM OTI Registration

OFFICERS TRAINING SCHOOL

8:00 – 12:00 PM

- ◆ Commander Class which includes
Leadership, Membership, Public Relations,
Disciplinary Action, Parliamentary
Procedures, Membership/Post Retention
- ◆ Quartermaster/Trustee Class

-LUNCH-

1:00 – 4:00 P.M.

- ◆ Commander Class which includes,
Mentorship, Post & Community Events,
Resources, Missions
- ◆ Quartermaster/Trustee Class

*(Watch for Schedule Changes as break-out
opportunities may develop)*

POST REGISTRATION **37th Annual OFFICER'S TRAINING INSTITUTE** POST REGISTRATION

Thursday, June 9th, 2022

Post # _____ District # _____

Person Completing Form _____ Title _____

Primary Phone # _____ Email _____

Enclosed is \$ _____ for _____ reservations at **\$75.00 each** for the O.T.I. training on June 9th, 2022.

	FIRST NAME	LAST NAME	TITLE	SCHOOL ATTENDING
1			ADJUTANT (Highly Encouraged)	<input type="checkbox"/> Commander School OR <input type="checkbox"/> Quartermaster School Flash Drive INCLUDED <input type="checkbox"/> Printed Materials Requested
2				<input type="checkbox"/> Commander School OR <input type="checkbox"/> Quartermaster School Flash Drive INCLUDED <input type="checkbox"/> Printed Materials Requested
3				<input type="checkbox"/> Commander School OR <input type="checkbox"/> Quartermaster School Flash Drive INCLUDED <input type="checkbox"/> Printed Materials Requested
4				<input type="checkbox"/> Commander School OR <input type="checkbox"/> Quartermaster School Flash Drive INCLUDED <input type="checkbox"/> Printed Materials Requested

REGISTRATION FORM AND REMITTANCE MUST BE RETURNED

NO LATER THAN May 27th, 2022