



Veterans of Foreign Wars - Department of Minnesota

Officer's Training Institute

June 8, 2023

**Please bring a
lap top or
tablet to use**

~POST Registration~

WHO:

- ◆ Commanders ◆ Sr Vice ◆ Jr Vice ◆ Quartermasters
- ◆ Adjutants ◆ Trustees ◆ Interested Members

WHEN:

June 8th, 2023, ALL Attendees 8 am – 4 pm

(District Officers will meet June 7th and attend Commander/Quartermaster Meeting on June 9th - **Use Separate District Registration Form**)

WHERE:

Crowne Plaza, Plymouth, MN

COST: \$75.00 per person...DUE by May 19th

Includes Beverages, Lunch, Registration,
Flash Drive of Course Materials and Supplies.

NOTE: Printed Class Materials are available by REQUEST ONLY.

WALK-IN REGISTRATION SHOULD BE MINIMALIZED AS LUNCH IS PREORDERD

Please note if you have any specific dietary needs.

Fill out form below and return to:

Dept. of MN Veterans of Foreign Wars
Rice Street Station
PO Box 17146
St Paul, MN 55117

MAKE CHECKS PAYABLE TO: Dept of MN VFW

O.T.I.

Tentative Schedule

WEDNESDAY, June 7th

5:00 - 7:00 pm Early Registration

6:00 – 8:30 pm **REQUIRED For District Officers** (Use Special District Form)

THURSDAY, June 8th

7:00 – 9:00 am OTI Registration

OFFICERS TRAINING SCHOOL

8:00 am – 12:00 pm

- ◆ Commander Class which includes Leadership, Membership, Bylaws/procedures, Disciplinary Action, Parliamentary Procedures, Membership/Post Retention
- ◆ Quartermaster/Trustee Class

-LUNCH-

1:00 pm – 4:00 pm

- ◆ Commander Class which includes, Mentorship, Post & Community Events, Resources, Missions
- ◆ Quartermaster/Trustee Class

(Watch for Schedule Changes as break-out opportunities may develop)

POST REGISTRATION **38th Annual** **OFFICER'S TRAINING INSTITUTE** POST REGISTRATION

Thursday, June 8th, 2023

Post # _____ District # _____

Person Completing Form _____ Title _____

Primary Phone # _____ Email _____

Enclosed is \$ _____ for _____ reservations at **\$75.00 each** for the O.T.I. training on June 8th, 2023.

	<u>FIRST NAME</u>	<u>LAST NAME</u>	<u>TITLE</u>	<u>SCHOOL ATTENDING</u>
1				<input type="checkbox"/> Commander School OR <input type="checkbox"/> Quartermaster School <i>Flash Drive INCLUDED</i> <input type="checkbox"/> Printed Materials Requested
2				<input type="checkbox"/> Commander School OR <input type="checkbox"/> Quartermaster School <i>Flash Drive INCLUDED</i> <input type="checkbox"/> Printed Materials Requested
3				<input type="checkbox"/> Commander School OR <input type="checkbox"/> Quartermaster School <i>Flash Drive INCLUDED</i> <input type="checkbox"/> Printed Materials Requested
4				<input type="checkbox"/> Commander School OR <input type="checkbox"/> Quartermaster School <i>Flash Drive INCLUDED</i> <input type="checkbox"/> Printed Materials Requested

REGISTRATION FORM AND REMITTANCE MUST BE RETURNED

NO LATER THAN May 19th, 2023